

# Application for DRCC Loan Extension Apply

[For write only CAPITAL letter]

To,

The Principal

J. P. Institute of Technology

Biyabani, Biharsharif, Nalanda

Subject: Regarding submission of application form for **DRCC Loan Extension Letter**.

Respected Sir,

With most humility and respectfully I would like to say that, I.....  
..... S/D/o .....  
Class Roll No. ...., Session ....., Branch .....  
Engineering. My **DRCC Registration no.** ..... I was back in my  
..... **Semester/year**, whose exam was held in .....(Month/Year), due to  
which my session has been extended, I have completed the back ..... (Sem./Yrs) in the  
exam of ..... (Month/Year). Presently I am studying in .....(Sem/Yrs).

Therefore, it is a humble request to you sir to please issue me **DRCC loan extension letter**. So that payment can be sought from DRCC on time and my studies can go on smoothly. We will always be grateful to you for this.

Thank you

## For Account Office Only

Total Paid Amount:-

.....

Total Dues Amount:-

.....

Signature of Accountant

Name: .....

Father's Name: .....

Mother's Name: .....

Class Roll No. : .....

Registration No. ....

Session: .....

Address: Vill/ Moh : .....

Post : .....

Police Station : .....

Dist. : .....

Pin Code: .....

Mobile No.: .....