

Application for DRCC Re-Joining (Dropout) Letter Apply
[For write only CAPITAL letter]

To,

The Principal

J. P. Institute of Technology

Biyabani, Biharsharif, Nalanda

Subject: Regarding submission of application form for DRCC Re-Joining (Dropout) Letter.

Respected Sir,

With most humility and respectfully I would like to say that, I.....

..... S/D/o Class
Roll No., Session, Branch Engineering.

My **DRCC Registration no.** I was back in my
Semester/year, whose exam was held in(Month/Year), due to which my session
has been extended, I have completed the back (Sem.) in the exam of
.....(Month/Year). Presently I am studying in(Sem).

Reason of Dropout :

Therefore, it is a humble request to you sir to please issue me **DRCC Re-Joining (Dropout) letter**. So that payment can be sought from DRCC on time and my studies can go on smoothly. We will always be grateful to you for this.

Thank you

For Account Office Only

Date of Dropout & Semester :-

.....

Which Reason Dropout:-

.....

.....

Signature of Accountant

Name:

Father's Name:

Mother's Name:

Class Roll No. :

DRCC Registration No.

Session:

Address: Vill/ Moh :

Post :

Police Station :

Dist. :

Pin Code:

Mobile No.: